



DRAFT PARTNERSHIP BOARD NOTES

DATE Monday 14th September 2015
PLACE The Ark, Tadcaster
START TIME 7.00 pm
FINISH TIME 9.00 pm

Chris Metcalfe	NYCC Councillor, Chair Partnership Board
Richard Sweeting	SDC Councillor
Don Mackay	SDC Councillor
Keith Ellis	SDC Councillor
Amanda Crossley	Tadcaster Grammar School
Avis Thomas	Parish Council representative
Steve Cobb	Tadcaster Town Council representative
Rose Norris	Selby District Council
Gillian Marshall	Selby District Council
David Gluck	Executive Support

In attendance (for Item): Steve
Cox, Agile Consulting

- Chair's welcome**
Apologies for Absence
Received from Trevor Phillips, Richard Musgrave, Bea Rowntree

Disclosure of Interest
None

Actions
- Notes & matters arising from the Previous Partnership Board Meeting**
These were agreed as a true note of the meeting. There were two matters arising:
 - DG had yet to progress issues relating to Tadcaster Albion carpark. RS proposed DG does so via David Lloyd or Kevin Derry.
 - Bike Library – had been taken forward by Steve Green and his new CIC and had been successful in their bid for funding.

DG



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3. Presentation by Agile – Tadcaster town wi-fi

Steven Cox of Agile consulting presented proposals that could result in a town centre wi-fi system using funding from the Connections Voucher scheme. Heineken UK had committed 5k to the scheme which was being backed by Nigel Adams MP. Total cost will be in the region of 150k.

DG to assist in getting businesses to sign up to the scheme.

AC asked if PTAs as charities could sign? SC confirmed this was the case.

CM asked what would be the best way of raising awareness of the scheme if successful? Clearly Nigel Adams would make sure the scheme was well advertised but the CEF and Agile have a role. DG to liaise with all.

DG

4. CEF restructuring – Rose Norris and Gill Marshall

RN introduced the new arrangements with regard to CEFs to be introduced from the beginning of October. The key changes were:

- a. NYP and FRS have been removed from the Partnership Boards but could be co-opted on if necessary.
- b. There will be 8 voting members and a quorum will be formed by a third of voting members.
- c. Normal rules on declarations of interest apply; so CIC board members would have to declare and not be involved in votes where the CIC was involved.
- d. RN will play a safeguarding role regarding financial matters looking after contractual and financial procedures. RN may delegate that role in writing if necessary.
- e. Grants will change so that minimum is £300 maximum £1000 for all CEFs.
- f. Chair of CEF and PB will also be the same – meaning DM will become Chair from the next meeting.
- g. NYCC rules means that RS will also have to stand down as vice chair while he is Chairman of SDC.
- h. Governance – secretariat now will be with SDC - Daniel Maguire, who will organise meetings, agendas and papers and minutes. Community development support is being procured through a tendering exercise. There will be an evaluation meeting arranged to select in due course. CIC board members will not be able to participate in the case of the CIC tendering for the Tadcaster contract. £4000 per contract is available as a fixed price but the Board is able to commit further support if

DG

DG



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needed.

It was agreed that the CIC would need to make a decision on board members at the earliest opportunity.

It was further agreed that the November meeting of the Board would need to tie up all the loose ends from these new constitutional arrangements.

5. Annual Report

DG presented the draft Annual Report for 2014/15. This was noted by the Board. CM commented that he wanted to see more information about where the CEF had added value. AC indicated that she had information about numbers of children benefitting from the out of school work the CEF had sponsored last year and would send to DG.

AC

DG to circulate final draft to all at the earliest opportunity.

DG

6. Tadcaster and Rural CIC update

DG presented the update from the CIC on its work programme. This was noted by the Board.

7. Tadcaster Today

DG presented proposals for a merged quarterly newsletter. This had been agreed by the Town Council with whom costs would be shared. It was agreed that this item be deferred to the next meeting.

8. Funding recommendations

The Board discussed the financial proposal circulated regarding the Se7en Video productions for the website and SEO support. These were agreed unanimously as presented and DG asked to ensure the work commenced and to report back to the Board on progress.

DG

9. Any other business

- a. HM government rural productivity paper – noted and agreed to see how we can incorporate into the refreshed CDP.



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- b. CDP review – noted that this work is ongoing and to report back to the November meeting.
- c. Riverside park – CM reported that Groundwork were currently scoping how to bring forward a planning application for change of use.

Next Partnership Board Meeting:

16th November 2015, 7pm at the Ark.

DG